

TERMS & CONDITIONS

1. TYPE OF EVENT, LOCATION, HOST etc.

SolarPACES 2009 is a conference on Concentrating Solar Power and Chemical Energy Systems. These General Terms and Conditions are valid for each attendee registered for the SolarPACES 2009 conference, 15-18 September 2009 in Berlin, Germany (hereafter referred to as the "conference").

Location:

Hotel Berlin, Berlin, Lützowplatz 17, 10785 Berlin, Germany, Phone +49 (0) 30 2605-0, Fax +49 (0) 30 2605-39 2716, email info@hotel-berlin.de, www.hotel-berlin-berlin.com

The conference is hosted by:

Deutsches Zentrum für Luft- und Raumfahrt e.V. (DLR), German Aerospace Center, Institute of Technical Thermodynamics, Pfaffenwaldring 38-40, 70569 Stuttgart, Germany.

Encashment, conference secretariat and organization:

PSE AG, Emmy-Noether-Str. 2, 79110 Freiburg, Germany

2. PROGRAM AND OPTIONAL TOURS

PROGRAM

The conference program is published on the conference website www.solarpaces2009.org. The conference starts with the opening session on Tuesday, 15 September 2009, 09:00 and ends with the closing session on Friday, 18 September 2009.

SolarPACES 2009 cannot assume liability for any changes in the program due to external and unforeseen circumstances, and reserves the right to cancel, postpone, relocate or change any of the sessions or to add new sessions and to make changes according speaker identity. Updates will be published on the website regularly.

OPTIONAL TOURS

Please note that a minimum number of participants will be requested in order to confirm each tour. Rights to cancel any tour due to lack of participants are reserved. Should a tour be cancelled by the organisation, the total amount will be refunded to the participant.

Should a participant wish to cancel a tour, the total amount (less an administration fee of 15 €) will be refunded, if a written cancellation reaches before 15 August 2009. After this date no refund will be allowed. Substitutions are welcome at any time.

Liability: DLR acts as an agent for each supplier and will therefore not be held responsible for any deficiency in services provided by the suppliers. Exceptions from this rule would include possible deficiencies in procurement occurring from wilful acts or from grossly negligent acts which will make DLR liable, restricted to each individual case. The coverage is based on the original value of the services booked according to our published offer.

3. REGISTRATION

CONFERENCE REGISTRATION

The registration deadlines are as follows (may be subject to change):

Early bird registration deadline: 31 May 2009, 24:00 CET

Standard registration deadline: 10 September 2009, 24:00 CET

Late / On-site registration: at the registration counter during the conference

Should one deadline be missed, the next applicable fee will be charged automatically. The registration will only be confirmed upon receipt of full payment.

Registration should be made online via the conference website www.solarpaces2009.org.

STUDENT RATES

Students enrolled at an approved university will receive the reduced student conference fee. All student discounts are at the organizers' discretion, and proof of status (student card) is required. For this purpose students will be sent a link where they can upload a scan of the student card. Alternatively they can send a copy by fax. In any case they must present their original student identification card on-site in order to receive their name badge.

Discounts must be applied when registering – discount cannot be applied after the booking has been processed.

The conference dinner is not included in the student rate and may be booked extra. If sessions are expected to be crowded, students have to attend a video transmission instead.

CAPACITY is limited! Registrations will be handled on a first-come, first-served basis. If the maximum attendee capacity is reached, the organizers reserve the right to refuse any registration.

4. PAYMENT

The whole payment procedure will be managed by PSE AG by order of the conference host (DLR). The online encashment is realized in cooperation with a bank security system company (B+S Card Service GmbH) and the security systems "Verified by Visa" (VbV) and "MasterCard Secure Code" (MSC).

PAYMENT is required at the time of registration. It should be made in Euro only, using one of the following methods:

1. Credit card (Visa, Master/Eurocard): Attendees should complete the relevant section of the registration form. Confirmation of conference fee and tours will be forwarded after acceptance of payment by the credit card company for the credit card informed on the registration form.

2. Bank transfer is possible **only for European participants**. Payment should be made in Euro to:
PSE AG

- Bank: Sparkasse Freiburg
- Bank Code: 680 501 01
- Account Number: 12 84 61 80
- BIC/Swift-Code: FRSPDE66
- IBAN: DE 68680501010012846180
- Reference: Invoice number, Attendee's Last Name, First Name

Please note that all transfer costs must be prepaid by the transmitter. Payment by bank transfer must be received at the latest by 1 September 2009. If the payment was not received it will be required to supply a credit card as a guarantee. The card will be charged if the payment was not received within 2 weeks after the conference. CHEQUES will not be accepted.

Payment of ON-SITE REGISTRATION must be made using a credit card or cash.

The conference fee is exempt from VAT. Additional services are subject to VAT. Should VAT rates increase, the fee and prices quoted will be subject to adjustments without prior notice.

The participant will receive confirmation of his/her online registration by e-mail. If no confirmation is received within 48 hours, please contact info@solarpaces2009.org. Please note that the automated email reply is not a confirmation that you have secured a place. Your place is only confirmed once you have received a personalised email from PSE AG, the SolarPACES 2009 conference secretariat, along with your invoice.

Each conference registration for the whole conference includes:

- Access to all conference sessions (for students: access to video transmission of the sessions).
- Meals and refreshments:
 - The daily coffee breaks and lunch of the conference.
 - Free entrance to the Welcome Reception on the first day of the conference.
 - Free entrance to the Conference Dinner (not for student tickets).
- Conference materials, including
 - the printed book of abstracts, containing the abstracts of accepted papers and posters,
 - the conference proceedings on a memory medium.

Accommodation costs are not included in the conference fee, and attendees are responsible for making their own lodging arrangements. A list of hotels is provided on the SolarPACES 2009 conference website. As there are several big events in Berlin in September, the organizers recommend to book a hotel room well in advance!

5. CONFIRMATION/ADMISSION

A delegate's registration will not be valid until receipt and clearance of payment by SolarPACES 2009 conference secretariat.

A Letter of Confirmation/payment receipt will be sent by email once the conference secretariat has received the fully completed registration form and the related payment. Attendees should present this confirmation/payment receipt at the registration counter to proof their registration and payment.

VISA REQUIREMENTS

It is the sole responsibility of the attendee to contact the nearest German embassy or consulate for visa details and to allow sufficient time for the visa application procedure.

INVITATION LETTER FOR VISA APPLICATION

Delegates must have registered and paid the required conference fees before requesting an official Letter of Invitation. All requests should be sent in due time by e-mail to info@solarpaces2009.org. Please note that the SolarPACES 2009 conference organizers will not be able to contact or intervene with any Embassy or Consulate office on behalf of a delegate.

The Letter of Invitation does not financially obligate the conference organizers in any way. All expenses incurred in relation to the conference are the sole responsibility of the attendee.

CERTIFICATE OF ATTENDANCE

The Certificate of Attendance for regular delegates and students will only be available on-site and cannot be issued after the congress.

NAME BADGE

All participants must check in on arrival at the conference and will receive their name badge then. The name badge is required for admittance to all conference sessions and events. Each participant is asked to wear and clearly display the name badge at all times during the conference and the included social events in order to gain access. – The name badge will contain first name, last name and university/institution/company of the attendee.

6. CANCELLATION POLICY

Registered conference participants who cannot attend the conference will be refunded as follows:

- Receipt of cancellation by 31 July 2009: Refund of 50% of the conference fee minus 30 € handling fee.
- Receipt of cancellation by 31 August 2009: Refund of 25 % of the conference fee minus 30 € handling fee.
- No refund can be accepted after 31 August 2009.

Substitutions are welcome at any time. If you wish to substitute a participant, please contact the SolarPACES 2009 conference secretariat at your earliest convenience.

Changes in the number of days you are attending the conference cannot be made at the conference. Credit will not be given for unattended events or early termination of attendance.

Cancellations of the registration have to be made in writing to the conference secretariat at PSE AG, Emmy-Noether-Str. 2, 79110 Freiburg, Germany, info@solarpaces2009.org.

All refunds will be made after the Conference and within four months. Any bank charges involved will be charged to the participant.

7. CANCELLATION OF THE CONFERENCE

If the conference cannot be held or is postponed due to events beyond the control of the conference organizers (force majeure) or due to events which are not attributable to wrongful intent or gross negligence of the conference organizers, the conference organizers cannot be held liable by attendees for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, financial losses, etc. Under these circumstances, the conference organizers reserve the right to either retain the entire registration fee or to reimburse the attendee after deducting costs already incurred for the organization of the conference and which could not be recovered from third parties.

8. DATA PROTECTION

The personal information provided by the participants will be held on a database. Credit card information will NOT be stored in this database. The email addresses will be used to circulate the SolarPACES 2009 newsletter, last minute details and announcement of future SolarPACES events.

The data of the participants will not be given to a third party not related to the SolarPACES conferences.

9. PHOTOGRAPHY/IMAGE AND SOUND RECORDINGS

Press photographers must obtain authorization from the conference host. Photographs and recordings of images and sound other than for private use are forbidden and must only be taken with the written consent of the conference host. The organizer is entitled to have sessions and stands photographed, drawn and filmed for publication in its own material or in the general press.

10. LIABILITY

The conference host shall be held liable in the framework of a duty of care as a respectable businessman according to statutory provisions. The conference host shall be liable regardless of the legal nature of the claim only in relation to wilful acts or gross negligence. The conference host's liability is limited to the compensation of the direct damage; any liability for consequential damage is excluded. In cases of personal injury, statutory regulations shall apply. The liability of commissioned service providers shall remain unaffected by this. The attendee shall take part in the conference at his/her own risk. Verbal agreements shall not be binding if these have not been confirmed in writing by the conference organizers.

No responsibility is accepted for loss or damage to personal property during the conference or at the conference site.

11. FULFILMENT AND JURISDICTION

The place of performance and jurisdiction will be Köln, Germany. All contractual and legal relationships are subject to the exclusive application of the law of the Federal Republic of Germany, and in the event of any legal claims arising from either party, Köln, Germany shall be the sole court of jurisdiction.

Conflicting terms of business formulated by the participant shall only become a part of the contract if the organizer specifically agrees to them in writing.

All amendments or supplements to the terms of the contract must be made in writing.

12. SALVATORI CLAUSE

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the remaining provisions shall in no way be affected. In such case the void and/or illegal provision shall be replaced by a valid provision which comes as close as possible to its intended effect and best coincides with the purposes of this contract.